CCH iFirm - Terms of Use

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SCOPE

These Terms of Use ("**TOU**") apply to all websites, online applications and services accessible free of charge through or in connection with "**CCH iFirm**", including any free trials (together, "**Free Services**"). Free Services that may be available to you include, but are not limited to:

- Customer communities such as the Wolters Kluwer Club;
- Customer support portals;
- E-learning services such as My Learning Portal;
- Free trials of CCH iFirm applications.

By accessing and using any other Free Service, you accept the following Terms of Use ("TOU") without limitation or qualification. For purposes of these TOU:

- Wolters Kluwer (including its affiliates and/or subsidiaries) may be referred to as "we", "us", "our" or similar terms;
- Individual users may be referred to as "you", "your" or similar terms; and
- Business entities whose users access and use Free Services may be referred to as "organizations" irrespective of their specific legal form (e.g. partnership, limited liability company etc.).

TRIALS

If we decide to offer and you subscribe for a time limited trial use of one of our paid online applications or services ("**Services**") (in certain cases some fees may apply) ("**Trial Period**"), you must decide to purchase a full license to that Service, at the current rate, within the Trial Period in order to retain any data that you have entered through the Service during the Trial Period. If you do not purchase a full license to the Service by the end of the Trial Period, and the Trial Period comes to an end by the passing of time, you irrevocably agree that we may automatically dispose of any data added or used through the Service during the Trial Period and you will no longer be able to retrieve such data from the Service.

ACCESS THROUGH THIRD PARTY SSO LOGINS

Log in to the Free Services might be possible through a single sign-on (SSO) offered by third parties such as Microsoft, Google or your banking institution. You are fully responsible for using these thirdparty login services and you do so entirely at your own risk. We may in our full and absolute discretion restrict or terminate your access to the Free Services without prior notice or explanation.

YOUR RESPONSIBILITIES

You are also responsible for:

- providing true, accurate and complete information when registering for any Free Service;
- keeping all registration and contact information up to date, including a current email address;
- keeping your Wolters Kluwer usernames and passwords secure from unauthorized use, including any third party SSO login details you use to access any Free Service;
- not allowing anyone else from accessing or using a Free Service on your behalf; and
- using the Free Services only for legal and legitimate purposes.

You agree to notify us immediately of any unauthorized use of your user account, and to take immediate steps to change your password to prevent further unauthorized use.

ACCOUNT ADMINISTRATION

Each organization is entirely responsible for the internal management of its own account and for the action of all its users. An organization may be able to specify certain users as "Administrators" who will be granted rights of control over access and use of the Free Services by other users of the organization. This may include creating, deleting, monitoring or modifying users and/or designating user permissions from time to time; and managing access to data from the organization's users and clients. Organizations are entirely responsible for obtaining all required consents from users in order to allow Administrators to have such access and control over other user accounts connected to the organization.

AMENDMENTS TO THE FREE SERVICES AND TOU

We may, in our sole and absolute discretion and without any liability, modify, suspend or discontinue any aspect of the Free Services without prior notice. We may also modify these TOU at any time without notice to you. You are therefore advised to regularly read these TOU for possible changes. Amendments to the TOU will be effective immediately upon uploading a new version of the TOU online. The current version of the TOU can be viewed by clicking on the "Terms of Use" hypertext link located at the bottom of this website or through this link https://www.wolterskluwer.com/en-gb/solutions/software-tax-accounting/terms-conditions. By continuing to use this website and the Free Services after amendments have been made to the TOU, you accept all of the amendments made to the TOU.

PRIVACY AND COOKIE NOTICE

As part of the Free Services we may collect and processes personal data of the users in accordance to the Privacy Notice, Cookies Notice accessible at <u>https://www.wolterskluwer.com/en-gb/solutions/software-tax-accounting/privacy-notice</u>.

OWNERSHIP AND THIRD-PARTY LINKS

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apply even if a remedy fails of its essential purpose. This provision is not intended to exclude liability that we may not exclude under the applicable governing law.

JURISDICTION

These Terms of Use will be governed by and construed in accordance with English law, and the courts of England will have exclusive jurisdiction over any claim or dispute arising under or in connection with these TOU.