



UpToDate® for Organizations Registration Guide

This Registration Guide outlines how to:

- Register for a free account
- Access UpToDate
- Stay current



Wolters Kluwer



Your UpToDate

UpToDate gives you access to evidence-based clinical content when and where you need it.

Your free UpToDate registration provides:

- **Remote access** from any computer with an Internet connection.
- **Mobile App access** on up to two mobile devices.
- **CME/CE/CPD** credits when researching a clinical question using UpToDate onsite or remotely — including on your mobile device.
- **History, Most Viewed, Bookmarks** — to quickly access the content you find most valuable.
- **Automatically Sync** your History, Bookmarks and Most Viewed across all devices you use to access UpToDate, such as a desktop or mobile device.
- **What's New Notifications** alert you when topics you've previously viewed have been updated to include discussion of new articles from the medical literature.
- **The “Current UpDate” bi-weekly e-newsletter** with important clinical updates from our editorial team.

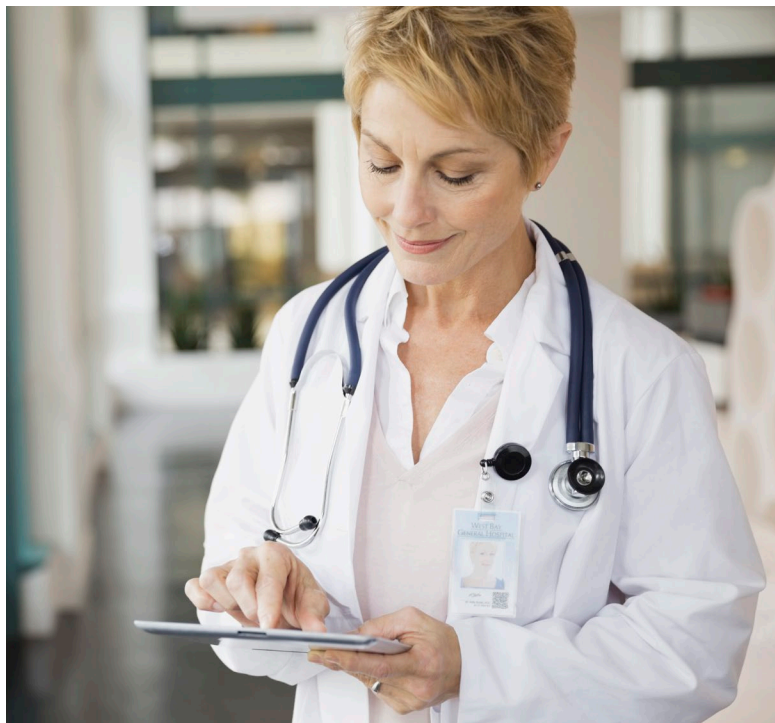
Best Practice Tip:

Each time you access UpToDate, log in under the Sign in link with your UpToDate user name and password (or via your EHR) to accumulate CME and maintain uninterrupted remote and mobile access.



Maintaining Access

To maintain uninterrupted access to UpToDate you will need to confirm your affiliation with your subscribing organization every 90 days. To do this, simply sign in to UpToDate from within your organization's network every time you use UpToDate.



Not sure if you are logged in to UpToDate?

If you do not see your name and CME tally on the top right of the screen, click Sign in/Register.

In-application and email messages will remind you to sign in to UpToDate from your organization's network to re-verify your affiliation.



UpToDate® for Organizations



Fast & Easy Access — when and where you need it

Register today. It's easy and free.

Register through your EHR:

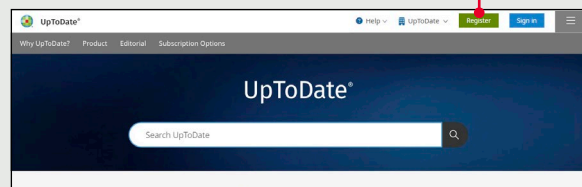
Click on the UpToDate link within your EHR and complete the registration process (outlined below). Enjoy single sign on from your EHR.

– OR –

Visit [uptodate.com](https://www.uptodate.com)/online when you are on site and connected to your organization's network.

1. Click Register.

Register



2. The registration page will allow you to register for a new account or merge your new account with an existing UpToDate account.

- If you do not already have an UpToDate account, click “Register” and complete the Registration form.
- If you have an existing account and want to merge with your new account, please select “Merge Accounts” to complete the process.

A new UpToDate account is being created for you.
Please select carefully from the 2 choices below for this account:

Complete your registration for a new account
Select “Register” if one of these options applies:

- If you do not already have an UpToDate account
- If you have a pre-existing UpToDate account and want to keep your new account separate

Register

OR

Merge your new account with an existing account
Select “Merge accounts” if you have a pre-existing account and want to combine your new account with it to keep your CME credits in one account, if applicable.

Merge Accounts

Complete your registration for a new account
Select if one of these options applies:

- If you do not already have an UpToDate account
- If you have a pre-existing UpToDate account and want to keep your new account separate.

Please complete the following:

First Name *
Sarah

Last Name *
Johnson

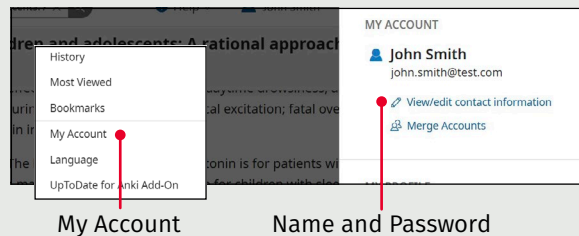
Contact Email *
sarah.johnson@gmail.com

ZIP/Postal Code *
Enter ZIP/Postal code

Practice Setting *
Outpatient/Ambulatory

Role *
Physician

- Make note of your user name and password.
- Upon completion of the registration process, you will receive a confirmation email from UpToDate with instructions on downloading the Mobile App.

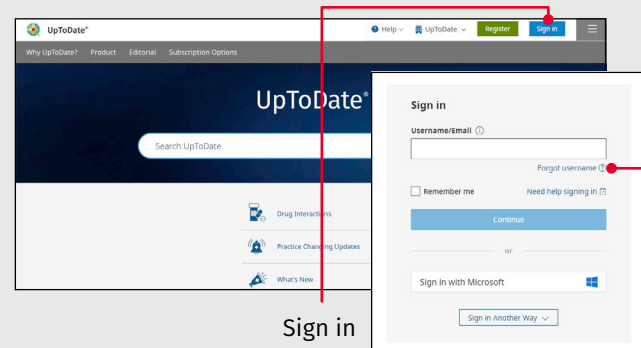


To change your user name or password:

- Click on your name to access your account information.
- Click My Account.
- Click View/edit contact information.

Already have an UpToDate User Name and Password?

If you already have an UpToDate user name and password through another organization or individual subscription, simply sign in with your existing credentials.



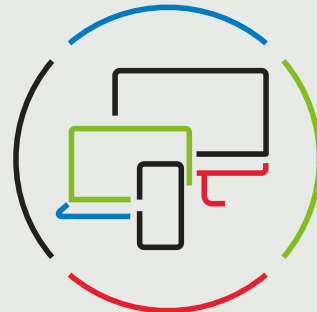
1. Visit [uptodate.com/login](https://www.uptodate.com/login) from any computer within your organization's network.
2. Enter your existing UpToDate username. Click Continue and enter your password. If you are accessing via an organization utilizing Single Sign-On (SSO), use your email address associated with your organization.
3. Sign in to UpToDate every time you use it to maintain CME tracking and account settings.

UpToDate Mobile App

Once registered, you can install the UpToDate Mobile App on up to two devices.

Download and install

1. Search for “UpToDate” in your app store.
2. Open the UpToDate Mobile App and sign in with your UpToDate user name and password. You only need to do this once — the app remembers your user name and password.



Mobile web — nothing to install

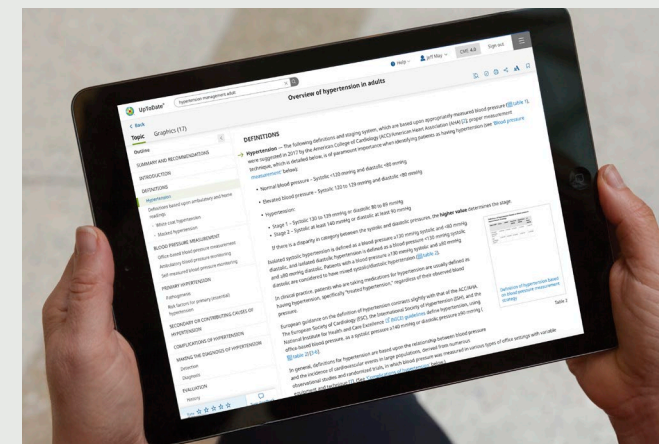
Simply open the browser on your mobile device, go to www.uptodate.com and click **Sign in** from the upper right corner. You will find a consistent experience across all mobile platforms that is:

- Optimized for smaller screens and tablets
- User-friendly and easy to navigate

Forgot your user name or password?

- In the Sign in box, click the ‘Forgot Username or Password’
- You’ll receive an email that contains your user name and a link to reset your password

UpToDate MobileComplete™



Please check with your organization to see if MobileComplete is part of your subscription.

UpToDate MobileComplete enables UpToDate registered users to download the full content of UpToDate to their iOS® or Android™ device.

This allows access to UpToDate content in situations where there is limited or no Internet connection.

- Search the complete UpToDate database of evidence-based recommendations from anywhere, even offline.
- Content updates can be downloaded and applied in the background when the device is connected to Wi-Fi.



Contact us

Customer Support

To reach customer support for individual subscribers or users at an institution, please contact:

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Phone

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Monday through Friday, 7a.m. – 9p.m. (Eastern time)



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