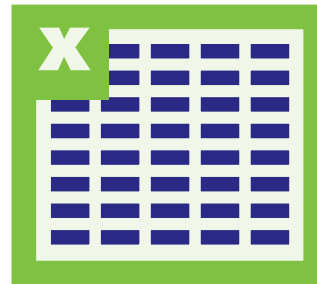


# Distribution Tracking

According to a recent survey\* conducted by [ftwilliam.com](http://ftwilliam.com), preparing and tracking distributions today is time consuming, predominantly manual, done across multiple programs, and ultimately costly.



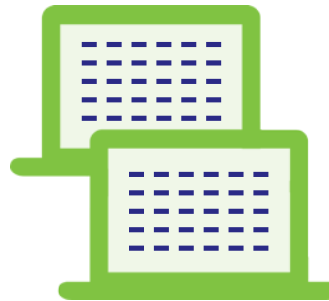
**>50%**  
use **EXCEL**  
to track  
distributions



**60%**  
**Rely on Manual  
Process** for  
Distribution  
Tracking



**11 days**  
or more!  
**Average time  
to complete  
a distribution**



**25%** are working  
**in two+ programs**  
for reminders,  
notifications,  
tracking, and  
distribution  
form preparation

## Top 5 requirements from survey participants for Distribution Tracking software:

1. Web-Based
2. Easy-to-Use
3. Custom Alerts
4. Reduced Workflow Time
5. One Stop Dashboard Overview



**ftwilliam.com Distribution Tracking Software (DTS)  
has you covered!**

*“Now with DTS, we have automated alerts, a global view of all our distributions versus multiple spreadsheets, and we can quickly sort by statuses. I know I am a nerd for saying this, but with the integration between DTS and the 1099 module, I am now looking forward to 1099-R season!”*

- Kimberly M. Hatcher, QKA, QPA, Employee Benefits Services

\*Based on a survey conducted in July of 2018 by [ftwilliam.com](http://ftwilliam.com) to current customers and non-customers via SurveyGizmo.

## Distribution Tracking doesn't have to be so time consuming and manual!

*“My team has had nothing but praises about the new Distribution Tracking Software from ftwilliam.com. Tracking everything in one spot and seeing all the steps where the distribution is in process vs manually tracking is phenomenal. We are finding that the software is cutting our distribution processing time in half, if not more!”*

**- Kimberly Flett, CPA,**  
National Practice Leader  
ERISA Compliance and  
Reporting -Global  
Employer Services, BDO

*“The ftwilliam.com Distribution Tracking Software is one of the most innovative software products we have seen.”*

**- Bill Presson, COO**  
of EGPS



### Save Time

**ftwilliam.com's Distribution Tracking Software frees up more time by:**

- Having a one stop dashboard overview that lets you see all distribution types, statuses, assigned administrators, and more for all plans at-a-glance
- Tracking loan process and model loans, and DTS will create the amortization schedule, promissory note and loan procedures
- Eliminating the need to search through multiple spreadsheets or work in multiple programs
- Reducing time spent collecting and chasing plan sponsor signatures with our electronic sign-off process, signature reminders, and alerts when they're signed



### Reduce Your Risk and Operating Costs

**DTS helps reduce your overall risk and operating costs by:**

- Knowing exactly where the distribution is every step of the process to avoid costly VCP filings
- Tracking all distribution activity with a detailed activity log including date, time stamp and description, along with files received via the portal and alerts
- Automatically updating the distribution status in real time when changes are made, and instantly updating each party for you
- Getting vesting correct and accurate
- Providing you with the tools to create custom alerts and notifications



### Increase Your Efficiency

**Streamline and enhance your workflow by leveraging DTS's:**

- Batch distributions tool to simplify force-out campaigns and terminations
- Integration with our Compliance module so you can batch push data to DTS for force-out campaigns, plan terminations and partial plan terminations
- Robust reporting capabilities, including multi-column sorting and filtering through distribution data by plan and status
- Document template editor to produce your packets in batch
- Integration with our 1099 Module allowing DTS to automatically generate Form 1099-R from the distribution information in the system
- Use our portal and you won't even have to mail the packets
- Integration with Millennium Trust Company, Liberty Trust, Ktrade, BPAS and PenChecks – to batch send participant data automatically to the rollover provider of your choice to set-up IRAs during force-outs

Visit [ftwilliam.com](https://ftwilliam.com) or call **1-800-596-0714** to learn more