Asian International Arbitration Journal

Edited by Lawrence Boo & Lucy F. Reed

Author Guide

[A] Aim of the Journal

Published in collaboration with the Singapore International Arbitration Centre (SIAC), the *Asian International Arbitration Journal* (AIAJ) aims to be the thought leader on issues in international commercial arbitration in the Asia-Pacific region.

Despite Asia becoming one of the world's fastest growing regions for international arbitration, there are few journals that provide practitioners with the requisite depth of knowledge on international arbitration in Asia.

Each issue of the *Asian International Arbitration Journal* contains a variety of comprehensive and thought provoking articles. Articles in the *Asian International Arbitration Journal* will also provide detailed analytical commentaries on international arbitration developments and emerging trends in the region.

Published twice yearly since 2005, this cutting edge, practical publication will provide insights into latest institutional developments and regulatory changes, as well as updates on recent case law, legislative enactments and arbitral awards in Asia.

[B] Contact Details

Manuscripts as well as questions should be submitted to the Editor at: publications@siac.org.sg.

[C] Submission Guidelines

[1] Manuscripts must be original and must not have been published nor have been submitted for publication elsewhere; after first publication in the *Asian International Arbitration Journal*, permission to reproduce the article should be requested at publications@siac.org.sg.
[2] Contributions must be made by individuals, not by a firm or an organization. Authors may engage the assistance of students and appropriately acknowledge their contributions in a footnote. Co-authorship by student assistants, however, is limited to those undertaking their PhDs.
[3] Book reviews will be commissioned by the General Editors.
[4] Articles must deal with issues of interest and must demonstrate a high-level of analysis; articles of a purely descriptive nature will not be considered for publication, subject to Guideline 5.
[5] Articles which involve an update of developments in a country in the region, which may necessarily be of a descriptive nature, are acceptable.
[6] Contributions of notes on arbitral awards and legislation updates in the region are encouraged.
[7] Arbitrators and counsel for parties are encouraged to submit case notes on interesting awards they have been involved in; the award in discussion must be rendered through an institution. Contributors will remain responsible for seeking all necessary consent from the parties concerned and must declare his / her involvement in the case.

[8] An article title should be concise, with a maximum of 70 characters.
[9] The article should contain an abstract, a short summary of about 200 words. This abstract will also be added to the free search zone of the Kluwer Online database.
[10] To further boost the search engine optimization (SEO) of your article, please provide approximately ten keywords that describe the content of your contribution (including where applicable the jurisdiction or organization commented on).
[11] If an article comments on legislation or jurisprudence, please highlight full details of the referenced material. For jurisprudence specifically, this means the parties involved, court name, case number, and decision date. This will ensure clarity, traceability, and accurate metadata tagging.
[12] A brief biographical note, including both the current affiliation as well as the e-mail address of the author(s), should be provided in the first footnote of the manuscript.
[13] As a guide, articles should not exceed 8,000 words; however, any departures from this guideline will be considered on a case-by-case basis by the General Editors.
[14] Only articles in English will be considered for publication. Manuscripts should be written in standard English, while using 'ize' and 'ization' instead of 'ise' and 'isation'. Preferred reference source is the Oxford English Dictionary. However, in case of quotations the original spelling should be maintained. In case the complete article is written by an American author, US spelling may also be used.
[15] Manuscripts will be returned to the author if the English is below standard. In case of doubt about the correct use of the English language, authors are advised to have their text checked by a native speaker before submitting it.
[16] Heading levels should be clearly indicated.
[17] Special attention should be paid to quotations, footnotes, and references. All citations and quotations must be verified before submission of the manuscript. The accuracy of the contribution is the responsibility of the author. Citations should not appear in the text but in the footnotes. Footnotes should be numbered consecutively, using the footnote function in Word so that if any footnotes are added or deleted the others are automatically renumbered.
[18] Tables should be self-explanatory, and their content should not be repeated in the text. Do not tabulate unnecessarily. Tables should be numbered and should include concise titles.
[19] Images should be submitted as separate files along with the manuscript, and it is very important that they are high quality: .tif or .jpg files with a resolution of at least 600 dpi. Image material that has been downloaded from the internet generally is not acceptable due to low resolution.
[20] Manuscripts should be submitted electronically, in Word format, via e-mail.
[21] For guidance on style, see the *Asian International Arbitration Journal* Style Guide for Authors.

[D] Review Process

[1] Submission of a manuscript / work to the General Editors does not constitute acceptance for publication; author(s) will receive a notification of acceptance or rejection from SIAC.
[2] The General Editors reserve the right to send a manuscript to an independent referee for evaluation; the identities of both author(s) and referee(s) will remain confidential at all times.
[3] After review by the General Editors, manuscripts may be returned to authors with suggestions related to substance and/or style.
[4] The author(s) will also receive PDF proofs of the article, and any corrections should be returned within the scheduled dates.

[E] Copyright

[1] In submitting a manuscript, authors are deemed to have agreed to a full transfer of copyright to SIAC and also consent to publish that manuscript. In doing so, authors further warrant and represent that their contribution does not contain infringing, libelous, obscene or other unlawful matter.

[2] After first publication in the *Asian International Arbitration Journal*, Authors are allowed to post their articles on public websites such as SSRN, subject to permission to reproduce the article being requested and granted from SIAC at publications@siac.org.sg.

[3] Each author of an accepted article will receive a free hard copy of the journal issue in which the article is published, plus an electronic version of the article.

[F] Publication Ethics and Malpractice Statement

[1] For more information on Wolters Kluwer's commitment to protect and maintain the high standards for all our publications, please read our Publication Ethics and Malpractice Statement.