Quick Start Card

**Practice Area Dashboard**

**FOLDERS**
Organize your research findings in folders.

**HISTORY**
Access documents and searches from prior research.

**SEARCH TIPS**
Use operators, connectors and wildcards in searches.

**CUSTOMIZE**
Select which items you want to see, within each group, on your dashboard.

**PRACTICE TOOLS**
Compare topics across jurisdictions, perform calculations, navigate to topics, etc.

**SEE ALL**
View all titles available under the category.

Access additional training resources via [wolterskluwerlr.com/training/](https://wolterskluwerlr.com/training/)
Quick Start Card

Search Results

Record Keeping Options
Select documents to Add (Folders or Favorites), Print, Email, Download.

Open in New Tab
Check the box to view a document in a new browser tab.

Saved Items
View your saved searches, notes & highlights, and favorites.

Filters
Refine search results by Document type, Court, Jurisdiction and more.

Sort by
Arrange search results by Relevance, Date, or Document type.

Color-Coded Results
Find document types quickly and easily.
Document View

CONTENTS
Browse through contents in publication order.

INFORMATION
Details about the document, including Source, Citations, Version, Jurisdiction, etc.

FOOTNOTES
Quickly access all document footnotes without scrolling.

HISTORY
View amendment details for selected laws and regulations plus Citator for tax cases and rulings.

CONTENTS
View the previous or next document in the Contents menu.

HIGHLIGHT SEARCH TERMS
Turn search term highlights off or on and navigate through terms using arrow buttons.

RESULTS
Move to the previous or next document in the search results list.

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