
CCH Entities: Getting your NZBN Numbers for import

You can quickly and easily get an export of your NZBN Numbers from the Companies Office website.

After you login go to **My Companies** and click the **Export to CSV** button.

The screenshot displays the Companies Office dashboard. On the left, there is a 'Do it now' sidebar with options: Search the register, Reserve a company name, Start a company, File annual return, and Maintain a company. Below this is the 'My Watchlist' section with 'MANAGE EVENTS' and 'MANAGE ENTITIES' buttons, a search box, and 'No results found'. The main content area features a welcome message, 'My Unfinished Business' (0 tasks), 'My Applications' (0 applications), and 'My Companies'. In the 'My Companies' section, the 'EXPORT TO CSV' button is circled in red. Below this, there are sections for 'Personal' and 'Company' with an 'Annual return month' column. A red text box at the bottom of the 'My Companies' section reads 'Your companies will be listed here'.

Send the export to CCH to have your companies imported into CCH Entities. There is no charge for the import service.

The import will include all publicly available information on the company, the directors and shareholders.