

### **Review process in ‘Territorial Self-Government’**

1. The editors accept original articles of a length of 25,000–40,000 characters with spaces, including footnotes, with a clearly marked title, a split into sub-chapters, a summary, footnotes (at the bottom of the page), an abstract of no more than 1.200 characters, keywords, bibliography, ORCID number, a brief note about the author and his e-mail address for publication purposes. Longer or shorter materials, or materials that have already been published require separate consent from the Editor-in-Chief. The requirements as to the amount of text do not apply to discussions, commentaries, reports, reviews etc.
2. All submitted articles are subject to initial preliminary editorial evaluation by Editor-in-Chief and Editorial Board to determine whether a submitted text meets basic editorial requirements. We do not print articles of a descriptive nature which have no research aspect or new cognitively interesting content.
3. All submitted articles are reviewed by independent reviewers from among the experts identified and sometimes also by the Editorial Board and Members of the Scientific Council. Editor-in-chief and Managing Editor are responsible for ensuring that reviewers do not review manuscripts where the conflict of interests (resulting from a relationship with an author or institution related to work) may occur.
4. The Territorial Self-Government applies the double blind-peer review principle, i.e. the authors' names are not revealed to the reviewers nor are the reviewers' names revealed to the authors and other reviewer.
5. Reviewers submit their reviews on a review form provided by the Managing Editor together with the manuscript for review.
6. Reviews are prepared in a written form, as: a) positive review b) positive review conditional on introducing necessary changes suggested by the reviewer c) negative review.

7. Reviews shall be prepared in 4 weeks' time. The Managing Editor informs the Author about the result of the review and – as a case may be – about the necessity to introduce changes to the submitted text.
8. Articles are accepted for publication only after a positive recommendation of the reviewers. If the reviewers suggested changes to the article, the text is accepted for publication only if the author introduced these modifications or duly explained why they cannot be accepted in whole or in part.