Access

Only User IDs designated as a Wolters Kluwer "Site Contact" can log in to ID Manager.

If you are the Delegated Administrator for a Wolters Kluwer Account and do not have a User ID:

- Click *Register Site Contact.*
- Enter your email address and click *Submit.*

Enter the details for your new Wolters Kluwer User ID and click Submit.

Account Details

Wolters Kluwer **IDM**

Home   Change Password   Logout

Welcome NewDA@lawfirm.com (Site Contact) to ID Manager

Account(s)

[Record(s) 1-1 of 1]

Account No	Account Name	▲	Active ID(s)	Suspended ID(s)
TEMP-100058471	JOAN SCRAUTH IP		9	1

[Record(s) 1-1 of 1]

- Create New ID - generate a new User ID
- Manage Users - listing of User IDs
- Show Site Contacts - User IDs that can access ID Manager for this Account
- Reports - export CSV files
- History - review recent ID Manager activities
- Setup - set defaults for new User IDs

Wolters Kluwer **IDM**

TEMP-100058471 JOAN SCRAUTH IP

Home   Change Password   Logout

Create New ID   Manage Users   Show Site Contacts   Reports   History   Setup

Manage Users

TEMP-100058471 - JOAN SCRAUTH IP

User Search 🔍

Search for User ID(s).

End Users

[Record(s) 1-10 of 10]

Select	End User Id	▲	First Name	Last Name	Status	Email Id
☐	extra@cch.com		extra			th@wklb.com
☐	joan-da@wklb.com			da		th@wolterskluwer.com
☐	joan-ip@wklb.com			te		th@wolterskluwer.com
☐	jschraut@cch.com					h.com
☐	New.User@testwklb.com			U		th@cch.com
☐	new.user2@testwklb.com			us		th@cch.com
☐	NewDA@lawfirm.com			D		rfirm.com
☐	newID-Aug21@wklb.com			A		1@wklb.com
☐	sample2@wklb.com		sample	Tv		th@wolterskluwer.com
☐	sample4@wklb.com		sample	fo		th@wolterskluwer.com

[Record(s) 1-10 of 10]

Delete   Resend Welcome Email   Back

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Click the account number to view end users and administrative options.

Click a User ID to update info, assign Site contact, or to log in as user.

User Details

User Id*	joan-da@wklb.com
First Name*	joan
Last Name*	da-schrauth
Communication Email*	joan.schrauth@wolterskl
City	
State	▼
Country	U.S. ▼
Business Unit	
Carbon Copy	
Site Contact	☑
Subscription Type	Research
Authentication Type	Standard

Login as user

Select Product   Select ▼

Select User IDs to Delete or Resend Welcome Email.

Wolters Kluwer

Customer Support ■ M-F 8AM-6PM CST
1-866-529-6600