



# ftwilliam.com Software: Distribution Tracking

Reduce your distribution processing time in half, if not more, with DTS!

**ftwilliam.com's Distribution Tracking Software (DTS)**, was built by retirement service providers for retirement service providers, to automate all tasks associated with preparing and tracking distributions.

## **Save Time, Reduce Your Risk and Operating Costs, and Increase Your Efficiency**

Our built-in accountability tools streamline communication, and data collection, making distribution preparation and tracking faster and more efficient. Real-time updates keep you and your client's informed, so you know exactly where each distribution is, and can avoid costly VCP filings.

### **Key Features**

- **1099 Integration** – Automatically push the data collected within DTS directly into your 1099s for streamlined form preparation streamlining your distribution processing and eliminating manual entry into your 1099 forms
- **Compliance Integration** – batch push data from the ftwilliam.com Compliance module to DTS for forceout campaigns, plan terminations and partial plan terminations
- **Template Editor Mapping Tool** – expedite the process of updating documents and forms
- **Integration with rollover providers** – Group IRA, Millennium Trust Company, Liberty Trust, Ktrade, BPAS and PenChecks - batch send participant data automatically to the rollover provider of your choice to set-up IRAs during force-outs
- **Loan Tracking feature** – track loan processing and model loans
- **E-signature** – collect e-signatures from Plan Sponsors and Participants via the portal after a distribution has been requested

# Participant Plan Level Dashboard View

**Global and Plan Level Dashboard Views** – See all distribution types, statuses, assigned administrators and more for all plans at a glance

**Multi-Column Search Tool** – Sorting and filtering through distribution data by plan is easier than ever. Get the data you’re looking for quickly and easily.

First Name	Last Name	SSN	Plan Name	Involuntary	Distribution Type	Status	Alert	Last Update	Started	Owner
Jordan	Wright	9876	DTS Sample 401(k) Plan		Unspecified	Needs Participant Input		08/10/2018	08/10/2018	Holly (HollyRG)
Mike	Ceolla	7894	DTS Sample 401(k) Plan		Unspecified	Needs Participant Input		08/10/2018	08/10/2018	Holly (HollyRG)
Skip	Sponsor	1234	DTS Sample 401(k) Plan		Cash Out	Needs TPA Input	▶	08/08/2018	08/07/2018	Holly (HollyRG)
Loki	Laufeyson	3216	DTS Sample 401(k) Plan		Unspecified	Needs Participant Input		08/07/2018	08/07/2018	Holly (HollyRG)
Isla	Fisher	7897	DTS Sample 401(k) Plan		Roll Over to Traditional IRA	Needs Participant Input		08/07/2018	08/07/2018	Holly (HollyRG)
Skip	Participant	7894	DTS Sample 401(k) Plan	✔	Cash Out	Not Started		08/01/2018	08/01/2018	Holly (HollyRG)
Linda	Godfrey	3210	DTS Sample 401(k) Plan		Cash Out	Needs Participant Input		07/18/2018	06/01/2018	Holly (HollyRG)

**Custom Alerts** – With this built-in accountability tool, you can set the logic for any custom alerts and notifications for your distribution process.

**Automated Statuses** – No more manual tracking of distributions! Our software automatically updates the status of a distribution when changes are made and instantly updates each party. You can also customize your own statuses and manually override a status when needed.

# Participant Portal with Tracking View (fully optimized for mobile devices):

Both the Plan Sponsor and participant can view this portal to quickly identify where exactly their distribution is every step of the process, increasing transparency and reducing the amount of calls and emails requesting status updates.

Highlights and calls out the current status of the distribution

At-a-glance Progress Bar shows real-time status

Tracking Details – logs all distribution activity with date, time stamp, and description

**DTS Sample 401(k) Plan**  
 Provider Name: John Hancock [View Account Details and Current Balance](#)

**Distributions**

- Needs Sponsor Input  
 Unspecified  
 Last Updated: 2018-08-10 10:03:40 [View Distribution](#)

**Track Activity**

Initiated | Data Collection In Progress | TPA Verification | Data Collection Complete | Complete

**Tracking Details**

08/10/2018 10:10:37	Participant verified.
08/10/2018 10:10:16	Distribution Updated
08/10/2018 10:09:26	Distribution Updated
08/10/2018 10:09:23	Distribution Created