ASA Bulletin

Author Guide

[A] Aim of the Journal

Switzerland is generally regarded as one of the World's leading sites for arbitration proceedings.

The membership of the Swiss Arbitration Association (ASA) is graced by many of the world's best known arbitration practitioners. The Statistical Report of the International Chamber of Commerce (ICC) has repeatedly ranked Switzerland first for place of arbitration, origin of arbitrators and applicable law.

The ASA Bulletin is the official quarterly journal of this prestigious association. Since its inception in 1983 the Bulletin has carved a unique niche with its focus on arbitration case law and practice worldwide as well as its judicious selection of scholarly and practical writing in the field. Its regular contents include:

- Articles
- Leading cases of the Swiss Federal Supreme Court
- Leading cases of other Swiss Courts
- Selected landmark cases from foreign jurisdictions worldwide
- Arbitral awards and orders under various auspices including ICC, ICSID and the Swiss Chambers of Commerce ("Swiss Rules")
- Notices of publications and reviews

Each case and article is usually published in its original language with a comprehensive head note in English, French and German.

[B] Contact Details

Manuscripts and related correspondence should be submitted to Matthias Scherer and/or Catherine A. Kunz via e-mail: mscherer@lalive.law and/or ckunz@lalive.law.

Books and journals related to the topics discussed in the Bulletin may be sent for review to the Editors-in-Chief (Matthias Scherer and/or Catherine A. Kunz, LALIVE, P.O. Box 6569, 1211 Geneva 6, Switzerland).

[C] Submission Guidelines

[1] An article title, including subtitles, should be concise, with a maximum of 70 characters.
[2] The article should contain an abstract, a short summary in English of about 200 words. This abstract will also be added to the free search zone of the Kluwer Online database.
[3] To further boost the search engine optimization (SEO) of your article, please provide approximately ten keywords that describe the content of your contribution (including where applicable the jurisdiction or organization commented on).

[4] If an article comments on legislation or jurisprudence, please highlight full details of the referenced material. For jurisprudence specifically, this means the parties involved, court name, case number, and decision date. This will ensure clarity, traceability, and accurate metadata tagging.
[5] The current affiliation as well as the e-mail address of the author(s), should be provided in the first footnote of the manuscript.
[6] Manuscripts should not exceed 7,000 words.
[7] Manuscripts may be drafted in German, French, Italian or English, provided they have been checked by a native speaker.
[8] Heading levels should be clearly indicated and the hierarchy should be simple – the fewer levels the better.
[9] The accuracy and consistency of the contribution is the responsibility of the author. Special attention should be paid to quotations, footnotes, and references. All citations and quotations must be verified before submission of the manuscript. Citations should not appear in the text but in the footnotes, not in endnotes.
[10] Tables should be self-explanatory and their content should not be repeated in the text. Tables should be numbered and should include concise titles.
[11] Paragraphs should not be numbered.
[12] Submitted manuscripts are understood to be final versions. They must not have been published or submitted for publication elsewhere.
[13] Manuscripts should be submitted electronically, in Word format, via e-mail.

[D] Review Process

[1] The main editors review and select all the submitted articles for each issue.
[2] The editors will strive to notify the authors of acceptance, rejection or need for revision within approximately eight to twelve weeks.

[E] Copyright

[1] Authors warrant and represent that their contribution does not contain infringing, libellous, obscene or other unlawful matter.
[2] Authors are allowed to post their articles on public websites such as SSRN subject to the conditions set in our Rights & Permissions Guide. In this Guide you can also find which other rights remain reserved to the author.
[3] The author shall receive for the rights granted a free copy of the issue of the journal in which the article is published, plus a PDF file of his/her article.

[F] Indexing & abstracting databases

[1] The journal is indexed in EBSCO Legal Source database