

An Introduction to My Own Book & PubKit

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Wolters Kluwer Legal
and Regulatory,
International Group



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What is My Own Book/PubKit?

- My Own Book and PubKit are both project management portals built to address all needs of a production process.
- These portals are a platform for the Authors to access all project-related information (schedules, project progress and relevant files).
- They provides a hassle-free experience for Authors while working on ‘their own book’.
- Books & IELs are processed via My Own Book while looseleafs are processed via PubKit.

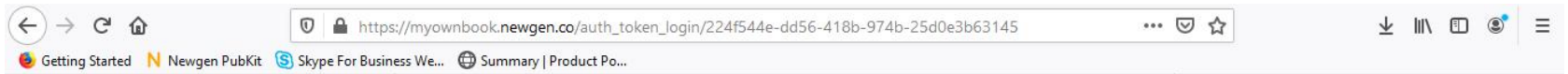
FEATURES

- On clicking the My Own Book/PubKit access link, the following features are available on the author's dashboard:
 - Overall schedule for their tasks in the production process.
 - Option to mark their travel plans/unavailability.
 - Upload/download files.
 - File repository to review the files received/sent via the portal during the course of production.
 - Due date reminders and project status updates.
 - Secure access to their dashboard and files.

BENEFITS

- Easy access to file repository at any time of the publication process.
- Authors can plan their work based on the portal's transparent schedule management.
- Time saving as authors can view relevant e-mails quickly with the in-built project specific e-mail management system.
- Notifications on schedule updates and due dates.
- User-friendly interface.

SNAPSHOT: LOGIN PAGE



My Own Book

Enter your EMAIL address to login

Sign in



SNAPSHOT: COMPLETE SCHEDULE OVERVIEW

Getting Started Newgen PubKit Skype For Business We... Summary | Product Po...

Schedule Tasks File Repository Affiliation Management

▼ Schedule

Your tasks	Files for review from Newgen	Reviewed files back to Newgen
Intro e-mail to Author/Editor - Intake meeting New (Unit)	08-Oct-2019	08-Oct-2019
ER recommendations to AU(KLI) (Unit)	10-Oct-2019	10-Oct-2019
Intake meeting (Unit)	11-Oct-2019	11-Oct-2019
Intake meeting decisions to AU (Unit)	16-Oct-2019	16-Oct-2019
Back Cover text Approval (Unit)	28-Oct-2019	29-Oct-2019
Cover Approval to Author (Book) (Unit)	29-Oct-2019	01-Nov-2019
Proof Schedule (Book) (Unit)	06-Nov-2019	06-Nov-2019
Edited MS & Galley to AU (Unit)	11-Nov-2019	21-Nov-2019
Final index & gratis copies address confirmation to AU (Unit)	09-Dec-2019	10-Dec-2019
MB to Author (Unit)	10-Dec-2019	11-Dec-2019
Digital offprints to contributors (Unit)	16-Dec-2019	16-Dec-2019
Final Sign-off (Unit)	24-Dec-2019	24-Dec-2019

▼ Mark Unavailability

Activate Windows
Go to Settings to activate Windows.

SNAPSHOT: E-MAIL MANAGEMENT SYSTEM

The screenshot displays a web browser window with the following elements:

- Browser Address Bar:** Shows the URL `https://pubkit.newgen.co/users/db89124f898844125bdaf121cdd46246/projects/18951/scheduled_milest`.
- Navigation Bar:** Includes tabs for "Getting Started", "Newgen PubKit", and "Skype For Business We...", along with a "Summary | Product Po..." link.
- File Upload Section:** A box containing the file name "ILTT_USA_Ch_2.doc" with a "New" status indicator, the date "28-Nov-2019", and "8 days ago".
- Email Composition Form:**
 - To:** `kli_pm@newgen.co`
 - Cc:** An empty text input field.
 - Rich Text Editor:** Features bold (B), italic (I), link, list, and "Upload Files" buttons.
 - Content Area:** A large empty text area for composing the email body.
 - Send Button:** A green button labeled "Send".
- Footer:** A grey bar at the bottom labeled "Your previous responses".

An "Activate Windows" watermark is visible in the bottom right corner of the browser window.

SNAPSHOT: FILE REPOSITORY

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Newgen PubKit Projects Hi, Russell E. Levine

International Licencing and Technology Transfer / ILTT - USA Chapter 2

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Schedule Tasks **File Repository**

Proof Schedule - Author

Upload File to Author - TaskPerformer

Author/Editor Reveiw - Author

Unit	ProjectManager	Author
Unit	ILTT_USA_Ch_2.pdf 28-Nov-2019 1:28 pm ILTT_USA_Ch_2.doc 28-Nov-2019 1:28 pm	

Download as zip

Offprints to Author - TaskPerformer

Digital Offprints - Author

Final PDF & XML to John - TaskPerformer

Activate Windows
Go to Settings to activate Windows.